

OrgPlus® Standard

Organize. Visualize. *Strategize.*

Visualize and Manage Organizational Information and Structure

- Dynamic Scenario Planning and Reporting
- Microsoft Office Integration
- Integrates with OrgPlus Professional and OrgPlus Enterprise

CHOSEN BY OVER 400
FORTUNE 500
COMPANIES

- OrgPlus Standard is part of the OrgPlus Family of Solutions, which also includes OrgPlus Enterprise, OrgPlus Online, OrgPlus Professional, OrgPlus Express and OrgPlus Reader.

► **OrgPlus Standard is the easiest way to create great looking organizational charts.** Selected by more than 400 of the Fortune 500 companies, OrgPlus is an intelligent tool for creating professional-looking organizational charts – quickly and easily. No drawing required.

Create Org Charts Fast

No drawing skills are required to create great-looking organizational charts with OrgPlus. You'll never have to manually position or connect the boxes in your chart again. As a result, OrgPlus helps you do all the work in a third of the time.

Design Charts Effortlessly

OrgPlus allows you to simply add, edit, format and move boxes using a Microsoft-style user interface.

Make Quick Updates

Powerful formatting and charting tools make editing boxes and defining information fields a breeze. When it's time to edit your charts, OrgPlus instantly repositions all boxes and connecting lines for perfect spacing and centering—much faster than using draw or paint.

Create Different Scenarios

Dynamically move employees around your chart to perform interactive “what-if analysis”—making planning and decision-making much easier. With OrgPlus Standard you can experiment with different scenarios, knowing you can instantly undo or redo multiple steps.

Manage Data with Ease

Use conditional formatting to automatically identify all employees that meet specific criteria such as employee type or contract or permanent. With OrgPlus Standard you can also insert links to other files that contain employee-related information including budgets, employee or employee bios.

Communicate Information Efficiently

OrgPlus Standard makes it easy to generate phone lists, directories and profiles. You also have the option to show or hide sensitive data to limit who can view it. Additionally, OrgPlus Reader - which is available as a free download - allows org charts to be easily shared throughout your organization.

Integrates with Microsoft Office

Include charts in all Microsoft Office applications including MS-Word and PowerPoint. You can even create and edit charts from within Microsoft Office.



Now you can create professional-looking org charts quickly and effortlessly. Try it for yourself and see.



OrgPlus lets you define any area within a box as a hotspot. When the user moves the cursor over a hotspot a profile is dynamically displayed.

Feature Overview



Powerful conditional formatting capabilities make it easy to identify organizational information or employee characteristics.



Dynamic reporting tools allow you to create reports using chart data, test what-if scenarios and visualize potential budget or headcount impact by chart branch.

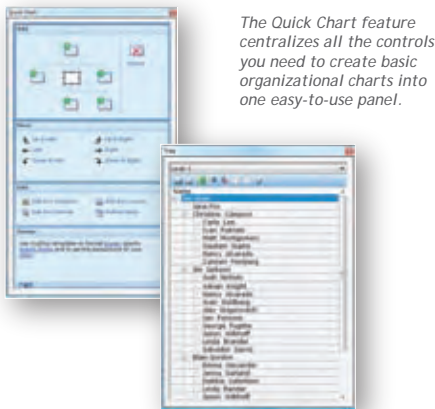


Chart Creation and Formatting

- Type names, titles and information into each box - boxes automatically shrink or expand to fit text.
- Conditional formatting allows you to automatically format your chart to create customized views that help you better understand your organization.
- Add boxes by simply selecting a box tool and clicking on the chart.
- Choose from 36 pre-made chart and box templates.
- Create multiple charts within a single file.
- Include images and pictures in boxes
- Customize charts with fill effects, including gradients and textures.
- Automatically break large charts into smaller, more manageable sub-charts for refined analysis.
- Define an underlying background page that is common to all sub charts.

Data Management

- Create phone lists, salary tables, headcount roll-ups, directories and profiles.
- Perform spreadsheet functions on data in chart boxes, such as roll-up totals, averages, fractions and standard deviation.
- Define criteria to view pre-defined groups at-a-glance.
- Show or hide sensitive data.
- Insert links to other files that contain employee-related information-including budgets, employee resumes or employee bios.
- Search and sort chart data within charts.
- Use Profile Views to show additional information about a box without cluttering your organizational chart.

Planning Tools

- Easily calculate salaries, headcount roll-ups, averages, fractions of total, standard deviation and more.
- Create budgets from chart data.
- Utilize drag-and-drop calculating and dynamic hierarchical reporting tools.
- Insert comments in OrgPlus charts to clarify organizational changes.

Export Options

- Output web-ready charts in HTML or JPEG format.
- Distribute charts via email from within OrgPlus.
- Print booklets or wall charts.

Microsoft Office Integration

- Create, view and edit OrgPlus-created files from within Microsoft Office.
- Use charts in Microsoft Office applications with object linking and embedding (OLE).
- Export chart or report data to Excel for further analysis.

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System Requirements

- Processor Requirements
 - a modern processor (at least 500MHz)
- Operating System Requirements
 - Windows 2000 (SP4)
 - Windows XP (SP2)
 - Windows Vista
- Minimum Memory Requirements
 - For Windows 2000/XP: 256MB
 - For Windows Vista: 512MB (1GB recommended)
- Minimum Hard Disk Requirements
 - 80MB of free disk space

- Environment
 - Administrator rights required to install OrgPlus
 - Internet connection recommended for product activation
- CR-ROM or DVD Drive for installing from CD
- Minimum Graphics Requirements
 - 1024 x 768 resolution (1280 x 1024 recommended)
- Microsoft Office Requirements
 - Office 2000 (SP3)
 - Office XP (SP3)
 - Office 2003 (SP2)
 - Office 2007
- Browser Requirements
 - Internet Explorer 6
 - Internet Explorer 7

OrgPlus® Professional

Organize. Visualize. Strategize.

Organizational Charting for Workforce-modeling and Communication

- Automatic Chart Creation, Maintenance and Distribution
- Connect to Real-Time Human Resource Data
- Dynamic Scenario Planning and Reporting
- Microsoft Office Integration

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- OrgPlus Professional is part of the OrgPlus Family of Solutions, which also includes

OrgPlus Enterprise,
OrgPlus Online,
OrgPlus Standard,
OrgPlus Express and
OrgPlus Reader.

- OrgPlus Professional is the industry-standard software for creating organizational charts. OrgPlus Professional is ideal for organizations of any size that wish to create and distribute standardized organizational charts for planning and communication purposes. OrgPlus charts integrate perfectly with Microsoft Office applications and can be published in various web-viewable formats.

Create Charts Automatically

OrgPlus creates organizational charts automatically from any database, and integrates directly into a wide range of HR systems. Automatically break large, complex charts into easy-to-manage hyperlinked sub-charts, and save time by creating multiple, unique chart tabs within one file to present different views of the organization.

Customize Charts

After a chart has been automatically built, effortlessly polish the design with one of 36 pre-defined templates or create one from scratch. Work with a multitude of design tools and effects to create stunning, professional charts for your management team or board of directors.

Publish to a Corporate Intranet or Shared Network

Publish OrgPlus charts directly to your corporate intranet or shared network to view them interactively. Now any user can navigate, query, print or save charts.

Automate the Process

Refresh the chart data on a schedule of your choosing, and ensure that your employees always have the latest information. The process of communicating organizational information is completely automated.

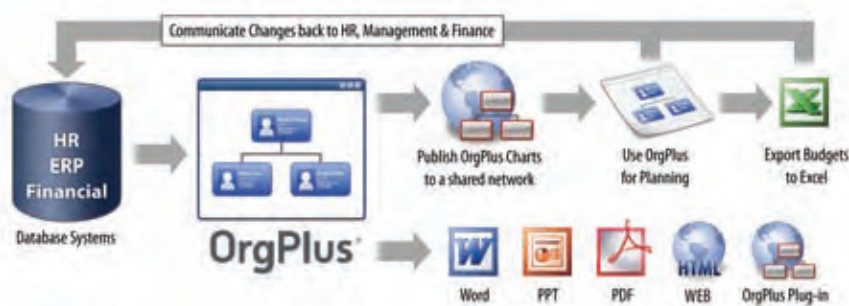
Plan for the Future with Drag-and-Drop Interactive Modeling

Use OrgPlus' intuitive and powerful tools to make changes to your current organization to plan for the future.

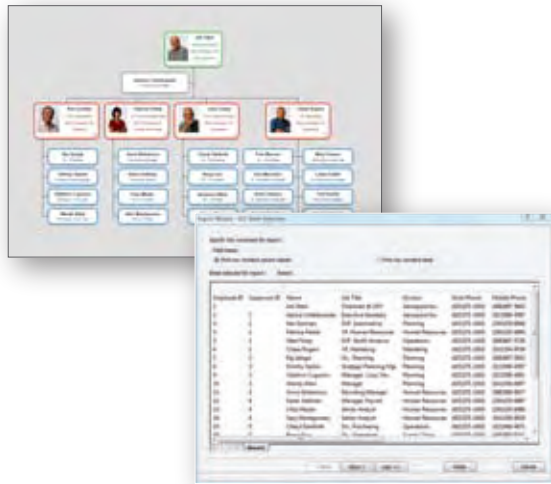
OrgPlus tracks your organization to plan for the future. OrgPlus tracks your changes, so you can always see what actions have been taken. Set limits for headcount, total compensation or any other metric, and watch your metrics change as you update your chart. Compare different scenarios at the click of a mouse, and when you're done, communicate your new organization to your stakeholders using PowerPoint, MS-Word, PDF or Excel.

Integrates with Microsoft Office

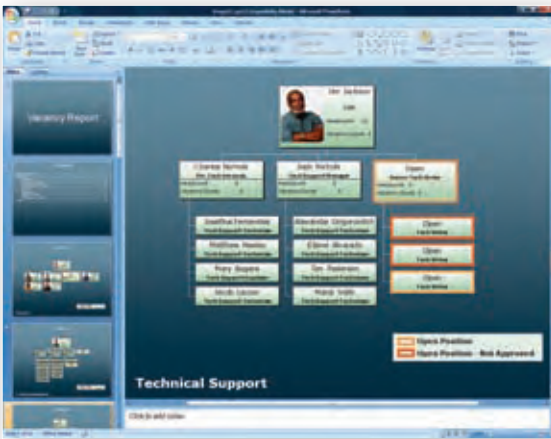
Compatibility with Microsoft Office is a critical aspect of any software purchasing decision. OrgPlus technology is embedded in Microsoft Office applications ensuring compatibility with your existing software investments. Use MS-Word or PowerPoint to publish and communicate charts, plus open and even edit OrgPlus-created files from within Microsoft Office. This means that employees and managers who do not have OrgPlus installed can utilize charts to meet their planning and republishing needs.



Feature Overview



Import chart data directly into OrgPlus from any data source.



Create PowerPoint presentations, MS-Word booklets or PDF documents complete with title page, table of contents and index, as well as a hyperlinked slide or page for each sub-chart.

Automatic Data Import

- Connection to a live database via the ODBC/Oracle adapter or import data using common formats including XLS, TXT and XML.
- One-click data refresh eliminates the need to re-import data every time an update is made to the database.
- Identify and correct gaps in 'reports-to' information using the Hierarchy Mapper.
- Validate data for accuracy and completeness.
- Merge fields during imports.
- Specify assistants, chart breaks, chart collapse points and branch styles during import.
- Filter data to create charts for specific departments or levels.

Chart Formatting

- Windows Office-style interface and toolbars.
- Type names, titles and information into each box-they shrink or expand to fit text.
- 36 pre-made chart and box style templates.
- Create multiple, unique, customized tabs within one file, providing a global view.
- Define an underlying background page that is common to all chart pages-one-stop feature for updating global changes to your charts.
- Import and manipulate pictures to boxes and backgrounds.
- Customize charts with fill effects including gradients and textures.
- Automatically break large charts into smaller, more manageable sub-charts for refined analysis.

Integrated Data Management and Reporting

- Create phone lists, salary tables, headcount roll-ups, directories and profiles.
- Perform spreadsheet functions on data in chart boxes, such as roll-up totals, averages, fractions and standard deviation.
- Show or hide sensitive data.
- Insert links to other files that contain employee-related information including budgets, employee resumes or mission statements.
- Search and sort chart data within charts.

Chart Publishing and Sharing

- Distribute charts by publishing directly to a corporate intranet or shared network.
- Create PowerPoint presentations, MS-Word booklets or PDF documents complete with title page, table of contents and index, as well as a hyperlinked slide or page for each sub-chart.
- Distribute charts via email from within OrgPlus.
- Set up schedules to refresh and distribute your published files automatically-daily, weekly, or monthly.

Planning Tools

- Calculate salaries, headcount roll-ups, averages, fractions of total, standard deviation and more.
- Create budgets from chart data.
- Utilize drag-and-drop calculating and dynamic hierarchical reporting tools.
- Define criteria to view pre-defined groups at a glance.
- Uncouple hierarchy between charts in different tabs for scenario planning, without affecting the primary chart.
- Conditional formatting allows you to automatically format your chart to create customized views that help you better understand your organization.

Integration with Microsoft Office

- Open MS-Word and PowerPoint organizational chart files in OrgPlus.
- Create, view and edit OrgPlus-created files from within Microsoft Office.
- Use charts in Microsoft Office applications with object linking and embedding (OLE).
- Export chart or report data to Excel for further analysis.

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